

राजस्थान सरकार
निर्वाचन विभाग

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प्रेषक: मुख्य निर्वाचन अधिकारी,
राजस्थान, जयपुर।

प्रेषित: समस्त जिला निर्वाचन अधिकारी,
(कलक्टर) राजस्थान।

विषय: Election Expenditure Monitoring की तैयारी के सम्बन्ध में।

महोदय,

उपरोक्त विषय में लेख है कि भारत निर्वाचन आयोग ने Election Expenditure Monitoring के संबंध में विस्तृत निर्देश दिये गये हैं, जिनकी प्रति आपको पूर्व में ईमेल से भेजी गई थी। Election Expenditure Monitoring के संबंध में आयोग द्वारा पूर्व निर्देशों में कुछ संशोधन करते हुए संशोधित निर्देश जारी किये हैं जिनकी सॉफ्ट कॉपी आपको ईमेल से पृथक से प्रेषित की जा रही है।

Election Expenditure Monitoring का कार्य आगामी विधानसभा आम चुनाव के कार्यक्रम की घोषणा के दिन से ही प्रारम्भ हो जायेगा, जिसके लिए आपको विभिन्न दलों का गठन, अधिकारियों की नियुक्ति, प्रकोष्ठों का गठन एवं अन्य संसाधनों की व्यवस्था चुनाव कार्यक्रम की घोषणा से पूर्व ही करनी है ताकि चुनाव की घोषणा के साथ ही यह कार्य प्रारम्भ हो जाये और इसमें कोई विलम्ब नहीं हो। यह भी आवश्यक है कि जो अधिकारी Election Expenditure Monitoring के विभिन्न प्रकोष्ठों/दलों में लगाये जायेंगे उनकी नियुक्ति दिनांक 15.09.2013 तक आवश्यक रूप से कर ली जावे तथा उन्हें दिनांक 25.09.2013 से पूर्व प्रशिक्षण भी आवश्यक रूप से जिला स्तर पर दे दिया जावे।

आपकी सुविधा के लिए Election Expenditure Monitoring के संबंध में मुख्य-मुख्य कार्य बिन्दुओं पर एक चैकलिस्ट संलग्न की जा रही है, जिसमें बताई गई समय सारणी के अनुसार कार्यवाही करना सुनिश्चित करावें। संलग्न चैकलिस्ट में बताये गये बिन्दुओं के अलावा भी कार्यवाही के अन्य बिन्दु भी हो सकते हैं, जिनकी पालना भारत निर्वाचन आयोग के निर्देशों के अनुसार यथासमय सुनिश्चित करावें।

संलग्न: उपरोक्तानुसार।

(अशोक जैन)

मुख्य निर्वाचन अधिकारी
राजस्थान, जयपुर।

ELECTION EXPENDITURE MONITORING (EEM)

Targeted activities at District Level

S.No.	Activity	Action Level	Target Date
1.	Formation of District Level MCMC (As per ECI's instruction dt. 27.08.2012)	DEO	31.07.2013
2.	Assessment & requirement of Officers, Staff & Equipments for new system of EEM	DEO	31.07.2013
3.	Formation of expenditure monitoring cell	DEO	15.09.2013
4.	To identify Distt. Level Nodal Officer for EEM - Name, Mobile, Tel. No., Fax No. to ECI also.	DEO	31.08.2013
5.	Appointment of Assistant Expenditure Observer(s)	DEO	31.08.2013
6.	Formation of Flying Squads & SSTs	DEO	15.09.2013
7.	Formation of Video Surveillance Teams, Video Viewing Teams, Accounting Teams	DEO	15.09.2013
8.	Formation of Liquor Monitoring Teams	DEO	15.09.2013
9.	Infrastructure for Paid News Monitoring - Separate Room & Radio, 3-4 TVs with cable, all News Papers, Computer/Laptop	DEO	15.09.2013
10.	Obtaining required registers & other stationery from Election Department for use of EEM teams/candidates/political parties (as the case may be). (i) Day to day accounts or Election Expenditure of the candidates (Register with Part A, B & C) (ii) Shadow Observation Register (iii) Video Cue Sheet for Video Surveillance Team (iv) Daily Activity Reports by Flying Squad/Static Surveillance Team (v) Compendium of Election Expenditure guidelines in Hindi/Local language (vi) Criminal case and Assets liability format for the candidates (vii) Abstract statement of Election Expenditure (viii) Revised Statement of Expenditure for the political parties, to be submitted within 75 days of declaration of result	DEO/CEO	31.08.2013
11.	List of Star Campaigners to be made available to DEOs, ROs	CEO	On the day when received
12.	To take note of the list of Star Campaigners from CEO office	DEO	Within 7 days of notification of election

S.No.	Activity	Action Level	Target Date
13.	Details of Certifications of political advertisements by (i) Jt. CEO committee & (ii) RO (Parliamentary Election) Committee to be sent to DEO & RO	Jt. CEO/ RO (Parliamentary election)	On the same day of certification of such advertisement
14.	Rate Lists of various articles to be prepared	DEO	15.09.2013
15.	List of TV Channels/Radio Channels & News Papers along with their rate cards to be obtained from CEO office	DEO	30.06.2013
16.	To pursue all pending cases, where FIR was filed during last election for bribing the electors	CEO/DEO	31.07.2013
17.	Impart training to FSS/SSTs/VSTs and other EE Teams in two phases	DEO	30.09.2013
18.	Arrangement for - Toll free Complaint + Monitoring cell with 2/3 hunting lines. (to be started from the date of announcement of election)	DEO	30.09.2013
19.	Wide publicity in local print/electronic media- about penal provisions against bribery u/s 171 B of IPC- and formation of Flying Squads & Toll free No. of Complaint Cell	DEO	After announcement of election
20.	To arrange meeting with Banks regarding Opening of account by candidates suspicion transaction report, ATM vans etc.	DEO	Soon after announcement of election
21.	Helicopter landing- checking of baggage	DEO	On the day of event
22.	Meeting with political parties about briefing of new EEM system	CEO/DEO	Within 3 days from announcement
23.	Final training to EEM tem at RO level in the presence of Observer	RO	Before withdrawal of Candidature
24.	Capturing photos of all major rallies organized by political parties after announcement of election (This is to be compared with party exp. statement to be filed after 75 days of poll)	DEO/RO	From the date of announcement of election
25.	To provide logistic support to Income Tax Officers, after their deployment	DEO	-do-
26.	To arrange training programme at RO level for candidates or their agents and apprise them about the new procedure of Expenditure Monitoring in the presence of Expenditure Observer	DEO/RO	
27.	To prepare updated total seizure report of cash, liquor, other items, FIRs lodged on the ground of bribery and sent to CEO for compilation of figures for the whole State (regularly)	DEO/SP	
28.	To issue a letter just after declaration of result to all the candidates for lodging the account	DEO	within 30 days of declaration of result

S.No.	Activity	Action Level	Target Date
29.	Scanned copy of the Abstract Statement (Part I to Part VI) of all the candidates along with copies of all notices issued by the RO, if any, and the replies thereto, during election period, must be put on the website of the CEO, positively within 3 days of lodging of account of election expensed by the candidate, for wider dissemination of information to all public	CEO	within 3 days of lodging of account
30.	To affix on the notice board photocopies of the Abstract statement of returned candidate and Ist runners up, within two days from the date and to put a notice with the list of candidates and dt. of lodging of the Election Expenditure A/Cs.	DEO	within 9 days from lodging of account
31.	To arrange one-day facilitation training programme for all the election agents/candidates and the personnel engaged for receiving the accounts	DEO	within one week before the final date of submission of the account of election expenses
32.	The scrutiny report of DEO for each candidate is to be entered in EEMS Software	DEO	within a week after submission of DEO's Scrutiny Report
33.	To scrutinize the statement of accounts of election expenditure submitted by each candidates after the declaration of results with the help of the Exp. Monitoring Cell with the assistance of the Exp. Observer and issue letter to the candidates on discrepancies as per procedure mentioned in ECI order Dt. 14.03.2013. The candidate shall be asked to reply within 2 days, on such discrepancy.	DEO	After the lodging of accounts
34.	To prepare the DEO scrutiny report of each candidate with assistance of Exp. Observers and forward to CEO, along with the Summary report for the each constituency.	DEO	Within 7 days of receipt of account
35.	To issue notice to those candidates who have not filed their election expense accounts.		31st day after result
36.	Arrangements for Service of Notices to Candidates in the matters of EEM	DEO/RO	Before notification of election
37.	Arrangements for scrutiny of accounts submitted by candidates	DEO/RO	-do-
38.	Submission of reports by DEO to ECI regarding Election Expenditure Accounts of Candidates - After scrutiny and comments of Observers	DEO	Immediately after 30 days from declaration of result