

## **Government of Rajasthan Election Department**

Letter No : F3/III/A/Elec/Call Center/2011/3231 Dated : 24th July 2013

From : **Chief Electoral Officer,**  
Rajasthan

To: **All District Election Officers (Collectors)**  
Rajasthan

**Subject : Regarding updating of details of BLOs on ECI portal  
(Citizen Services).**

It has come to the notice that details of BLOs have not been updated on ECI portal (Citizen Services) by the concerned EROs on regular basis. It is expected from EROs that the details of BLOs are updated by the concerned EROs at their end on regular interval.

Thus, the process of updating the details of BLOs/changes in BLOs is again being explained: -

Open the website of CEO, Rajasthan (<http://ceorajasthan.nic.in>) and select the "**Citizen Services**" Option from DEOs/EROs section of website, which is available in left side of bottom of the home page.

First of all, ERO concerned is supposed to login in his account using user\_name and password assigned to him.

After successfully login, in the "**Edit/Update existing BLO Users**" option in **User Management**, you are able change name & designation of BLOs but their is no provision in this option to change the mobile number of BLO concerned. i.e. this option is allow you only updating corrections in name and/or designation of BLO concerned.

In case of change of BLO, you are not only required to change his/her details (i.e. name & designation of BLO) but also required update mobile number of new BLO.

### **Part-I :**

In that scenario, you have only one option to change/update the details of new BLO:

1. Login in Citizen Service Portal from ERO account i.e. user name & password of ERO concerned.

2. Delete the account of concerned BLO using "**View/Delete Existing BLO Users**" option in **User Management**.
3. Create account of new BLO using "**Create new user**" option in User Management option. This option allow to you to update name, designation and mobile number of new BLO.

After completing above process, account of old BLO will be deleted and account of new BLO will be created. Repeat the process from point no 1 to 3 of above to change of every BLO. After made all changes, Log Out the System.

### **Part-II :**

Details of BLOs are available on Google Map. Therefore, you are requested to verify the details of new BLO from Google Map application using following procedure:

1. Open the website of CEO, Rajasthan (<http://ceorajasthan.nic.in>)
2. Select "**PS Location on Google Map**" option from home page of website.
3. Select your State, district, assembly and either all/concerned polling station from the list of polling station of concerned assembly.
4. Map of your assembly will be displayed on the screen and a balloon will be appeared on location of each and every polling station.
5. Click the mouse on balloon of concerned polling station. Details of concerned BLO will be displayed.
6. If information of new BLO is displayed correctly on the screen then it is OK otherwise you are required to repeat first part of these directions.

Even then you are required any technical assistance, please call Mr. Shyam Lal Saini, Programmer of this Department on his mobile number - 9414024397 for technical support.

Please bring these directions to all technical Officers/Officials of your office & all EROs of your district and ensure that details of EROs should be update on ECI portal on regular basis.

Keeping in view of forthcoming General Election of State Assembly-2013, please give it Top-Priority.

**(P. C. Gupta)**  
Joint Chief Electoral Officer  
Election Department, Rajasthan